



HENLEY OPEN EVENTS

EMERGENCY RESPONSE PLAN

First Aid assistance is provided in the Embarkation area (near the finish). A car is available to transfer first aiders to incident if practical. However, in case of serious incident Emergency Services will be called.

IN CASE OF AN INCIDENT ON THE WATER:

- 1. RAISE THE ALARM:** The first observer of an incident should **raise the alarm**
 - a) If you do not have a radio or loudhailer, **notify the nearest race official** or use a mobile phone using the list of numbers of key personnel provided to all race officials.
 - b) If you have a radio or loudhailer, **alert race control stating clearly "Emergency alert, emergency alert"** and provide a brief incident report, including where known:
 - **What has happened**
 - **Where**
 - **Number of casualties**
 - **Severity of injuries**
 - **Any support required**
 - c) As soon as the incident is reported, all stations on the radio network must **minimise the radio traffic**.

Absolute priority to be given to **Race Control** and those responding to the incident.

If you have a radio, **listen out** and make sure that Race control has heard and is responding.
- 2. LIFE SAVING:** Proceed to take **any immediate life-saving measures within your competence**. However remember that it is counter productive for rescuers to get into difficulties which could hamper the rescue operation.
- 3. TAKE CONTROL:** The first radio equipped race official to arrive at the scene of an incident is to **take initial control**. **Do not assume** that others are dealing with the incident just because there are a lot of people about. **Do not overcrowd the site**, but do check that the occurrence is being managed. As soon as immediate life saving measures are in hand, Race Control is to be notified (by



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radio/loudhailer/mobile phone) by **providing an update to the earlier incident report.**

Emergency use of radios

Call signs will refer to position during the race eg Starter, Umpire 4 etc

In case of an emergency eg capsized, collision along Temple Island endangering following crews the nearest official will call **EMERGENCY – Umpire 4** (ie relevant call sign) and then briefly explain the nature of the emergency and action required eg Safety Boat to Umpire 4. All other radio users will maintain silence while the emergency is being dealt with.

- 4. PREVENT FURTHER ACCIDENTS:** In case of the need to stop the race the nearest official will call **EMERGENCY – Stop the Race**. The authority to stop the race is with Race Control who will broadcast to all officials the necessary action. The Starter and Course Umpires will tell crews to stop.

- 5. SAFETY LAUNCHES AND RESCUE:** Race Control to request a safety launch to proceed carefully to the incident. The speed of the approach should take into consideration the urgency of the incident and the risk to any racing or marshalling crews in the area. Priority must be to rescue crew not equipment. Crew should be taken to the First Aid station next to Race HQ at the finish area unless otherwise instructed by Race Control.

Race control will contact a crew coach/official and request them to meet the safety launch at the finish area. The Safety adviser will meet the crew and direct them to the First Aid area. If no emergency treatment is required, the crew coach/official will be responsible for arranging crew transport to Henley RC for hot showers.

In case of extreme cold and dependent on location on the course, Race Control may instruct launches to disembark at Upper Thames RC, where hot showers are also available. Race Control will request First Aid and a crew coach/official to meet the crew at Upper Thames RC.

- 7. MEDICAL ASSISTANCE:** For serious land or water based incidents contact emergency services (999) by telephone. For incidents with mass casualties contact 999 and contact the nearest A&E dept.

In the event of a more serious incident, 999 will be called immediately and the air ambulance requested if road access is not feasible.

Road access is via Remenham Lane

Postcodes: Leander Club – close to finish RG9 2LP

Upper Thames RC/Remenham Lane – RG9 3DB



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Minor incidents can be treated in the first instance at the First Aid post next to Race Control.

For more specialist treatment there is a minor injuries unit at Henley on Thames, Townlands Hospital

Contact details, map and directions

<http://www.nhs.uk/Services/hospitals/MapsAndDirections/DefaultView.aspx?id=33861>

Townlands Community Hospital - Oxford Health NHS Foundation Trust

Tel: 01865 903703

Address: York Road, Henley-on-Thames, Oxfordshire, RG9 2EB

8. FAILURE OF RADIO COMMUNICATION

1. If radio communications fail during an incident, regatta personnel will alert Race Control via loudhailer, or failing that mobile telephone, using the list of numbers of key personnel provided to all race officials.
2. If radio communications fail during the regatta, the Race Control and Safety Adviser will agree a course of action, which may be to suspend the regatta until the problem is resolved.